



KELINGTON GROUP BHD [Registration No.199901026486 (501386-P)]
www.kelington-group.com
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Selangor Darul Ehsan Malaysia
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Date: 18 April 2022

Dear Shareholders of **Kelington Group Berhad**,

We are pleased to invite you to participate virtually in the Extraordinary General Meeting (“EGM”) of the Company, which will be held as follows:

1.0 Information of EGM

Date & Time	: Tuesday, 31 May 2022 at 12:00 noon
Broadcast Venue	: Lot 9-11 Menara Sentral Vista No.150 Jalan Sultan Abdul Samad Brickfields, 50470 Kuala Lumpur
Meeting Platform	: Dvote Online website at https://www.DigitizeVote.my
Modes of Communication	: 1) Typed text in the online meeting platform 2) Submit your questions to ccid@kelington-group.com prior to the EGM date

Kindly note that the Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires that the Chairman of the meeting shall be present at the main venue. No shareholders, proxies, corporate/authorised representatives, or attorneys from the public should be physically present or will be admitted at the Broadcast Venue on the day of the Meeting.

Please be informed that the following EGM documents can be viewed and downloaded from the Company’s website www.kelington-group.com/general-meeting.php

1. Notice of EGM;
2. Proxy Form;
3. Circular to Shareholders in relation to the proposed establishment of an employee shares scheme which entails a share grant scheme of up to four percent (4%) of the issued shares of Kelington Group Berhad (excluding treasury shares) for Eligible Employees and Directors of Kelington and its subsidiaries; and proposed allocation of Kelington Shares to the eligible directors of the Company (“Circular to Shareholders);
4. Administrative Details for EGM; and
5. Requisition Form for printed copy of Circular to Shareholders.

Please scan here to view or download EGM documents



2.0 Procedure for Remote Participation and Voting (“RPV”) Facilities

Member(s)/proxy(ies)/corporate representative(s)/attorney(s) who wish to participate in the Virtual EGM remotely using the RPV Facilities shall follow the requirements and procedures as summarised below:

BEFORE MEETING DAY	
A. USER REGISTRATION	
Procedure	Action
(a) Sign-up as a user with Dvote Online	<p>Note: If you are already a user with Dvote Online, you are not required to sign-up again. You may proceed to sign-in using your email address and password.</p> <ul style="list-style-type: none"> • Access the website at https://www.DigitizeVote.my. • Click on Sign up to register as a new user with Dvote Online. • Complete registration and upload softcopy of Malaysia Identification card (front and Back) or passport (foreigner(s)). <p>You will be notified via email once your user registration is accepted/rejected by Dvote Online.</p>
(b) Register Meeting with Dvote Online	<ul style="list-style-type: none"> • Registration for Remote Participation will remain open from 26 May 2022 until the commencement of the polling during the virtual EGM. • Login to https://www.digitizevote.my/Identity/Account/Login with your user ID (i.e.: email address) and password. • Select event: “Kelington Group Berhad – Extraordinary General Meeting” and click Register. • You will receive an email notifying on your registration for the remote participation and verification. • Once your registration has been verified against the Record of Depositors as at 24 May 2022 you will be notified via email whether your request for remote participation is approved/rejected. • If approved, you will receive an invitation email together with the meeting link to “<i>Join Meeting</i>”.

ON THE DAY OF VIRTUAL EGM		
Procedure		Action
(a)	Join the Live Stream Meeting	<ul style="list-style-type: none"> • Click on “Join Meeting” link in the invitation email and you will be directed to the live streaming room. • You are advised to log in early, at least 20 minutes, before the Meeting time.
(b)	Post Questions during Live Streaming	<ul style="list-style-type: none"> • If you have any question(s) for the Board of Directors, you may use the Question message box to transmit your question(s).
(c)	Online Voting during Live Streaming	<ul style="list-style-type: none"> • Click on Vote, to cast your votes for each resolution(s). • Review your casted votes, confirm and submit your votes.
(d)	End of remote participation	<ul style="list-style-type: none"> • Upon the announcement by the Chairman on the closure of the Virtual EGM, the live streaming room will end.

Please refer to the Administrative Details for EGM for further details in relation to the registration process and remote participation of the Virtual EGM.

3.0 Enquiries for EGM

If you have any enquiry(ies) relating to the EGM Administrative Guide for the Virtual EGM, RPV Facilities or encounters issues with the pre-registration, log in or steps to connect for live streaming and online voting, please contact Dvote Services Sdn Bhd during office hours from Monday to Friday (except for public holiday):

Poll Administrator : Dvote Services Sdn Bhd
Contact Persons : Ms Sangetha /Mr Hugo
Email : dvoteservice@gmail.com
Contact No : : 03 2276 6138

If you have any enquiry relating to the EGM or Agenda, please contact Kelington Corporate Compliance and Integrity Department during office hours from Monday to Friday (except for public holiday):

Company : Kelington Group Berhad
Contact Persons : Ms Ng Mun Yee
Email : ccid@kelington-group.com
Contact No : : 03 7845 5696 / 016 206 2635

We thank you for your continued support.

Yours faithfully

Ir. Gan Hung Keng
 Chairman