



**KELINGTON GROUP BHD** [Registration No.199901026486 (501386-P)]  
[www.kelington-group.com](http://www.kelington-group.com)  
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Selangor Darul Ehsan Malaysia  
Tel: 603-7845 5696 Fax: 603-7845 7097

Date: 29 April 2022

Dear Shareholders of **Kelington Group Berhad**,

We are pleased to invite you to participate virtually in the 22<sup>nd</sup> Annual General Meeting (“AGM”) of the Company, which will be held as follows:

### 1.0 Information of 22<sup>nd</sup> AGM

<b>Date &amp; Time</b>	: Tuesday, 31 May 2022 at 10:00 a.m.
<b>Broadcast Venue</b>	: Lot 9-11 Menara Sentral Vista No.150 Jalan Sultan Abdul Samad Brickfields, 50470 Kuala Lumpur
<b>Meeting Platform</b>	: Dvote Online website at <a href="https://www.DigitizeVote.my">https://www.DigitizeVote.my</a>
<b>Modes of Communication</b>	: 1) Typed text in the online meeting platform 2) Submit your questions to <a href="mailto:ccid@kelington-group.com">ccid@kelington-group.com</a> prior to the AGM date

Kindly note that the Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires that the Chairman of the meeting shall be present at the main venue. No shareholders, proxies, corporate/authorised representatives, or attorneys from the public should be physically present or will be admitted at the Broadcast Venue on the day of the Meeting.

Please be informed that the following AGM documents can be viewed and downloaded from the Company’s website [www.kelington-group.com/general-meeting.php](http://www.kelington-group.com/general-meeting.php)

1. Notice of AGM;
2. Proxy Form;
3. Annual Report 2021;
4. Share Buy-Back Statement in relation to the Proposed Renewal of Authority for Purchase of Own Shares by the Company (“Share Buy-Back Statement);
5. Administrative Details for AGM; and
6. Requisition Form for printed copy of Annual Report 2021 and Share Buy-Bank Statement.

Please scan here to view or download AGM documents



## 2.0 Procedure for Remote Participation and Voting (“RPV”) Facilities

Member(s)/proxy(ies)/corporate representative(s)/attorney(s) who wish to participate in the Virtual 22<sup>nd</sup> AGM remotely using the RPV Facilities shall follow the requirements and procedures as summarised below:

BEFORE MEETING DAY		
A. USER REGISTRATION		
	Procedure	Action
(a)	Sign-up as a user with <b>Dvote Online</b>	<p><b>Note:</b> If you are already a user with Dvote Online, you are not required to sign-up again. You may proceed to sign-in using your email address and password.</p> <ul style="list-style-type: none"> <li>• Access the website at <a href="https://www.DigitizeVote.my">https://www.DigitizeVote.my</a></li> <li>• Click on <b>Sign up</b> to register as a new user with Dvote Online.</li> <li>• Complete registration and upload softcopy of Malaysia Identification card (front and Back) or passport (foreigner(s)).</li> </ul> <p>You will be notified via email once your user registration is accepted/rejected by Dvote Online.</p>
(b)	Register Meeting with <b>Dvote Online</b>	<ul style="list-style-type: none"> <li>• Registration for Remote Participation will remain open from <b>26 May 2022</b> until the commencement of the polling during the virtual 22<sup>nd</sup> AGM.</li> <li>• Login to <a href="https://www.digitizevote.my/Identity/Account/Login">https://www.digitizevote.my/Identity/Account/Login</a> with your user ID (i.e.: email address) and password.</li> <li>• Select event: “<b>Kelington Group Berhad – 22<sup>nd</sup> Annual General Meeting</b>” and click <b>Register</b>.</li> <li>• You will receive an email notifying on your registration for the remote participation and verification.</li> <li>• Once your registration has been verified against the Record of Depositors as at 24 May 2022 you will be notified via email whether your request for remote participation is approved/rejected.</li> <li>• If approved, you will receive an invitation email together with the meeting link to “<i>Join Meeting</i>”.</li> </ul>

## 2.0 Procedure for Remote Participation and Voting (“RPV”) Facilities (Cont’d)

ON THE DAY OF VIRTUAL 22 <sup>nd</sup> AGM		
	Procedure	Action
(a)	Join the Live Stream Meeting	<ul style="list-style-type: none"><li>• Click on “<b>Join Meeting</b>” link in the invitation email and you will be directed to the live streaming room.</li><li>• You are advised to log in early, at least 20 minutes, before the Meeting time.</li></ul>
(b)	Post Questions during Live Streaming	<ul style="list-style-type: none"><li>• If you have any question(s) for the Board of Directors, you may use the <b>Question</b> box to transmit your question(s).</li></ul>
(c)	Online Voting during Live Streaming	<ul style="list-style-type: none"><li>• Click on <b>Vote</b>, to cast your votes for each resolution(s).</li><li>• Review your casted votes, confirm and submit your votes.</li></ul>
(d)	End of remote participation	<ul style="list-style-type: none"><li>• Upon the announcement by the Chairman on the closure of the Virtual 22<sup>nd</sup> AGM, the live streaming room will end.</li></ul>

Please refer to the Administrative Details for 22<sup>nd</sup> AGM for further details in relation to the registration process and remote participation of the Virtual 22<sup>nd</sup> AGM.

## 3.0 Enquiries for 22<sup>nd</sup> AGM

If you have any enquiry(ies) relating to the 22<sup>nd</sup> AGM Administrative Guide for the Fully Virtual 22<sup>nd</sup> AGM, RPV Facilities or encounters issues with the pre-registration, log in, steps to connect to live streaming and online voting, please contact Dvote Services Sdn Bhd during office hours from Monday to Friday (except for public holiday):

**Poll Administrator** : Dvote Services Sdn Bhd  
**Contact Persons** : Ms Sangetha /Mr Hugo  
**Email** : [dvoteservice@gmail.com](mailto:dvoteservice@gmail.com)  
**Contact No :** : 03 2276 6138

If you have any enquiry relating to the 22<sup>nd</sup> AGM or Agenda, please contact Kelington Corporate Compliance and Integrity Department during office hours from Monday to Friday (except for public holiday):

**Company** : Kelington Group Berhad  
**Contact Persons** : Ms Ng Mun Yee  
**Email** : [ccid@kelington-group.com](mailto:ccid@kelington-group.com)  
**Contact No :** : 03 7845 5696 / 016 206 2635

Thank you for your continued support and trust.

Yours faithfully

**Ir. Gan Hung Keng**  
Chairman